



Norwood Croquet Club

Alcohol Management Policy

1. Purpose

This policy outlines the Norwood Croquet Club (NCC or the club)'s procedures for a balanced and responsible approach to the service, supply, consumption and promotion of alcohol at club games, special events, functions and other club-related activities. It represents NCC's commitment to its members, volunteers and visitors, acknowledging the role that sporting clubs and associations play in building strong and healthy communities.

This policy will help to ensure NCC:

- Holds a valid liquor licence and complies with its associated terms and conditions
- Meets its duty of care in relation to the health and safety of our members, volunteers and visitors who attend any club games, special events, functions and other activities where alcohol may be consumed.
- Upholds the reputation of the club, our sponsors and partners.
- Understands the risks associated with alcohol misuse and our role in minimising this risk.

2. General Principles

A risk management approach is taken in planning events and activities involving the sale, supply or consumption of alcohol. Such events and activities will be conducted and managed in a manner consistent with liquor licensing legislation and this policy.

To ensure the aims of the club are upheld and that alcohol is managed responsibly, the policy applies to all players, coaches, officials, members, visitors, club facilities, and other activities by the club.

We acknowledge that alcohol misuse can lead to risk taking, unsafe, unacceptable and/or illegal behavior. Such actions will not be an excuse for unacceptable behaviour, particularly behaviour that endangers others or breaches the law, this policy or any other policy of the club.

3. Alcohol Practices

- NCC recognises that those serving alcohol (bar person with RSA) will be responsible regarding their own consumption of alcohol while in this role.
- NCC recognises that not all club members may drink alcohol and alcohol is not the only revenue stream available and will ensure that water is provided free of charge.
- NCC actively encourages the sale of alternative products to that of alcohol and will ensure that at least four non-alcoholic drinks and one low-alcoholic drink option are always available. Healthy drink options will be provided where possible.
- Excessive or rapid consumption is not encouraged, which includes not conducting:
 - Happy hours
 - Cheap drink promotions
 - Drinking competitions
 - All You Can Drink functions
 - Alcohol-only drink vouchers for functions
- No serving of double measures of spirits is allowed

4. Licencing Requirements

- NCC will ensure that a current and appropriate liquor licence is maintained.
- NCC will comply with its liquor licence requirements and all applicable local by-laws.
- NCC will ensure only Responsible Service of Alcohol trained bar servers with current qualifications will serve alcohol.
- NCC will ensure that alcohol is only served during the times specified in our liquor licence.
- NCC will not serve alcohol to persons under 18 years of age.
- Bar servers will ask for proof of age whenever the age of a person requesting alcohol is in doubt.
- Only photo ID's will be accepted as 'proof of age'.
- Intoxicated people will not be served alcohol at the club.
- Bar servers will follow Responsible Service of Alcohol training procedures when refusing service to an intoxicated person.
- A person is defined in a state of intoxication if their speech, balance, coordination or behavior is noticeably affected and there are reasonable grounds for believing that this is the result of the consumption of alcohol.
- If a person becomes intoxicated (and **is not** putting other people at risk with their behavior), the person will not be served but will be provided with water and options for safe transport home from the club where available.
- If a person becomes intoxicated (and **is** putting other people at risk due to their behaviour) the person will be asked to leave the club premises immediately and

offered safe transport options, where available. Police may also be contacted to remove the person, if required.

- NCC will ensure an Incident Register will be maintained (in the bar) and any alcohol related incidents are recorded in the register.

5. Promotion and Perception

- NCC will:
 - Ensure the policy is easily accessible and will promote, for example, via:
 - Our website
 - In Member/Player information
 - In Club Newsletters
 - In the Club house
 - Educate members, volunteers and visitors about our policy and the benefits of having such a policy
 - Pursue non-alcohol sponsorship and revenue sources as much as possible

6. Policy Review

This policy will be reviewed annually to ensure it remains relevant to club operations and reflects both community expectations and legal requirements.

This includes a review of the Licensee Risk Assessment and Management Plan. at the same time of reviewing this policy,

Next policy review date is Mat 2025

Approved by the Committee Members on _____ 2025

Applicable Legislation and other documents

Liquor Licensing Act 1997 (South Australia) Version 1.1.2021

<https://www.legislation.sa.gov.au/LZ/C/A/Liquor%20Licensing%20Act%201997.aspx>

General Code of Practice under the *Liquor Licensing Act 1997*

<https://www.cbs.sa.gov.au/resources/liquor-licence-general-code-practice>

Responsible Service of Alcohol (RSA) – accredited trainers

<https://www.cbs.sa.gov.au/RSA-approved-providers>

Licensee Risk Assessment and Management Plan